

**MINUTES OF THE JONESTOWN CITY COUNCIL REGULAR MEETING HELD
APRIL 9, 2020, 7:30 P.M. AT CITY HALL, 18649 FM 1431, SUITE 4A, JONESTOWN,
TEXAS**

Paul Johnson, Mayor	Eric Davis (Place 1)	Dave Nelsen (Place 4)
Tom Buckle, Mayor Pro Tem, Place 2	Rod Schaffner (Place 3)	Linda Bush (Place 5)

This meeting was held via video teleconference and was closed to in-person attendance by the public per temporary suspension of the Open Meetings Act by Governor Greg Abbot, which allowed telephone or videoconference public meetings. These actions were taken to mitigate the spread of the COVID-19 virus by avoiding meetings that bring people into a group setting. Members of the public were allowed to submit written comments prior to the meeting and to participate remotely via Zoom Teleconferencing. Mayor Johnson read a brief statement instructing meeting attendees how to be recognized if they have questions or comments during the meeting.

Council Present via audio/video conferencing: Mayor Johnson, Alderman Nelsen, Alderman Davis, Alderwoman Bush.

Absent: Mayor Pro Tem Buckle, Alderman Schaffner.

Staff present via audio/video conferencing: City Administrator Jones, Chief Taylor, Public Works Director Herrera, Library Director Hodges, Development Manager Jolly, Court Administrator Gaytan, City Secretary Austin.

A. ITEMS OPENING MEETING

1. CALL TO ORDER, ESTABLISH QUORUM, DECLARE MEETING OPEN

Mayor Johnson announced a quorum present and opened the meeting at 7:35 p.m.

2. PLEDGE OF ALLEGIANCE

3. ANNOUNCEMENTS: ITEMS OF COMMUNITY INTEREST

(In accordance with Government Code Title 5, Subtitle A, Chapter 551, Sect. 551.0415)

Alderwoman Bush announced the library renovations look great and the new furniture has been ordered.

4. REPORTS AND UPDATES

a. Update on status of COVID-19 emergency declaration

City Administrator Jones summarized his status report issued today, noting many employees are working remotely and others are alternating days in the office. All critical functions are up and running smoothly. The City's parks will remain open this weekend and monitored closely. There have not been significant (COVID-19) costs to this point, but all expenses are being tracked for possible FEMA reimbursement in the future. Local businesses have been largely compliant with disaster orders issued. There will be some decline in sales tax revenues. Director Herrera reported no issues with supplies of personal protection equipment (PPE) and sanitizing products, and noted that the Public Works Department is maintaining customer services even though they are short-staffed. Chief

Taylor reported officers are wearing masks, gloves and protective eyewear when coming into contact with the public, and have ample supplies of PPE. Mayor Johnson noted ESD #1 is expecting to receive additional supplies, some of which may be distributed to the City.

B. CITIZEN COMMUNICATIONS

In accordance with the Open Meetings Act, Council is prohibited from discussing (other than factual responses to specific questions) or acting on any items brought before them at this time.

There were no citizen comments.

C. GENERAL BUSINESS AND ACTION ITEMS

CONSENT AGENDA ITEMS:

The Consent Agenda includes routine and non-controversial items that may be acted upon with one single vote. There will be no separate discussion of these items; however, Any Councilmember may request an item be pulled from the Consent Agenda in order that it be discussed and acted upon individually as part of the Regular Agenda.

1. APPROVAL OF MINUTES

March 12, 2020, regular meeting

April 3, 2020, special meeting

Note: At the request of Alderman Nelsen, Item 2 was pulled from the consent agenda and discussed as a part of the regular agenda.

Alderman Nelsen moved to approve the minutes, seconded by Alderman Davis. **The motion passed unanimously.**

REGULAR AGENDA ITEMS:

- 2. Consideration and possible action to adopt a resolution declaring city property and/or equipment to be surplus to the City's needs and authorizing the mayor to dispose of such property in a manner which is beneficial to the City of Jonestown (library furniture).**

Library Director Hodges indicated the new furniture will arrive in late May or early June and will replace the circulation desk, public furniture and classroom furniture; he plans to dispose of the old furniture at auction. Alderman Nelsen moved to approve, seconded by Alderwoman Bush. **The motion passed unanimously.**

- 3. Consider, discuss and take any action necessary regarding a resolution of the City Council of the City of Jonestown accepting a voluntary petition for annexation, declaring the intent of the city to annex into the city limits a 0.9466-acre tract fully described herein; providing written notice to the service providers and owners of railroad right-of-way, if any, located in such territory, providing for a public hearing; providing for an effective date.**

City Secretary Austin answered questions regarding the annexation request. Alderman Nelsen moved to approve the resolution accepting the petition for annexation, seconded by Alderman Davis. **The motion passed unanimously.** Mayor Johnson set the public hearing for May 14th, 2020.

4. **Consider, discuss and take any action necessary regarding an agreement between the City of Jonestown and Arch Technical Services, LLC (dba ATS Engineers, Inspectors & Surveyors) for building plan review, inspection and jurisdiction services.**

Development Services Manager Jolly addressed council's questions regarding past service from ATS and costs. Alderman Davis moved to approve the agreement with ATS. Alderman Nelsen seconded the motion. **The motion passed unanimously.**

5. **Consider, discuss and take any action necessary regarding approval and authorization of payment for Pay Application #8 from Austin Underground, Inc. for the Old Burnet Road Improvement Project in the amount of \$161,736.00.**

Public Works Director Herrera noted the project is on schedule, work has been done as indicated, and payment is recommended. Alderman Nelsen moved to approve payment for Pay Application #8 from Austin Underground, Inc. for the Old Burnet Road Improvement Project in the amount of \$161,736.00, seconded by Alderwoman Bush. **The motion passed unanimously.** Alderman Nelsen requested the engineer's letter of recommendation include more detail in the future.

6. **Consider, discuss and take any action necessary regarding final disposal of materials from the Wind Energy Project (PVC, Lexan, metal, aluminum and magnets) remaining in the City's possession.**

Council discussed the proposed disposal, associated costs, and possible liability issues. Director Herrera answered questions and provided information on the materials. Council requested a guidance letter from the city attorney regarding the city's liability, and a current inventory. Alderman Davis moved to table action on this item to the next council meeting. Alderman Nelsen seconded the motion. **The motion passed unanimously.**

7. **Consider, discuss and take any action necessary regarding an Educational Experience Affiliation & Program Agreement between The University of Texas at San Antonio and the Jonestown Police Department.**

Chief Taylor briefly described the program and answered council questions. Alderwoman Bush moved to approve the agreement, seconded by Alderman Davis. **The motion passed unanimously.**

D. ADJOURNMENT

Alderman Davis moved to adjourn, seconded by Alderwoman Bush. **The motion passed unanimously.** Mayor Johnson adjourned the meeting at 8:24 p.m.

PASSED AND APPROVED AT A REGULAR MEETING HELD ON May 14, 2020.



A handwritten signature in blue ink, appearing to read "Paul Johnson", is written over a horizontal line.

Paul Johnson, Mayor

ATTEST:

A handwritten signature in blue ink, appearing to read "Rachel Austin", is written over a horizontal line.

Rachel Austin, City Secretary